

PERSONALISED CARDS

LEAVE OPTIONS BLANK WHERE NO TEXT IS REQUIRED

INCLUDE ALL PUNCTUATION, CAPITAL LETTERS etc

YOUR INSTRUCTIONS WILL BE FOLLOWED EXACTLY

5. STANDARD GREETING

(a) **FREE** Standard Greetings are found on page 37

Select the corresponding letter (A-L)

or please go to section 5(b) to write your own greeting

5. (b) OR WRITE YOUR OWN PERSONAL GREETING *eg. Merry Christmas 2011*

See page 37 for our choice of Standard fonts and select the corresponding letter (A-L)

Alternatively, if you would like the message to be in your corporate typeface please tick here

5. (c) ANY MESSAGE CENTRED BELOW GREETING *eg. from the Directors & Staff*

5. (d) LOGO Position on card

- Bottom left
 Centred at bottom
 Bottom right

LOGO/ARTWORK

- Black/Greyscale **ONLY**
 CMYK
 Pantone® printing reference/s *eg. Red 032*

ELECTRONIC ARTWORK

- Logo emailed to artwork@artindesign.co.uk
 Logo supplied on CD *enclose print-out of what is on the disk*

PLEASE CONFIRM THE SIZE YOU WANT YOUR ARTWORK / LOGO REPRODUCED ON THE INSIDE OF YOUR CARDS

Width in millimetres *at widest point* mm

5. (e) NAME OR COMPANY NAME

- Bottom left
 Centred at bottom
 Bottom right

5. (f) ADDRESS/ES

- Bottom left
 Centred at bottom
 Bottom right

6. BLANK CARDS ONLY

please tick an option

- Trimmed, creased and flat
 Trimmed, creased and flat with charity logo supplied electronically
 Creased and flat with 10mm grip edge for your printer to trim after overprinting

7. ENVELOPES *please tick an option* White **FREE**

- Orange Red Green Sky Blue Dark Blue


ANY SPECIAL INSTRUCTIONS?

I.E. SAME ARTWORK AS PREVIOUS YEAR OR IF YOU WOULD LIKE SIGNATURES PRINTED (PLEASE SIGN A PLAIN SHEET OF PAPER AND SEND WITH YOUR ORDER)

Personalise your cards

SELECT A CHARITY LOGO, GREETING, COMPANY LOGO, SIGNATURES AND CONTACT DETAILS – USE AS MANY OR FEW ELEMENTS AS YOU WISH.

ONE A4 CARD LAYOUT (E.G. BELOW) PRINTED IN BLACK – COSTS ONLY £25

	<p>SEASON'S GREETINGS FROM ART IN DESIGN <small>DESIGNING YOUR CHARITY MESSAGE</small></p> <p><i>Bobert</i> <i>Ge</i> <i>Ala</i> <i>Nick</i> <i>David</i> <i>Helen</i></p> <p>13 Osier Way, Mitcham, Surrey CR4 4NF Telephone 020 8479 1000 Fax 020 8479 1010 cards@artindesign.co.uk www.artindesign.co.uk</p>
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